

**BRIDGEND COUNTY BOROUGH COUNCIL**

**LICENSING COMMITTEE**

**31<sup>st</sup> May 2011**

**REPORT OF THE ASSISTANT CHIEF EXECUTIVE LEGAL AND  
REGULATORY SERVICES**

**LICENSING COMMITTEES AND SUB-COMMITTEES**

**1. Purpose of Report**

1.1 To propose the membership of the Licensing Sub-Committees.

**2. Connection to Corporate Improvement Objectives/Other Corporate Priorities**

2.1 The proposals are required to effectively discharge the functions of the authority to comply with the Licensing Act 2003 and Gambling Act 2005 and the general licensing functions set out in the Constitution.

**3. Background**

3.1 At their meeting on 18 May 2011 Council received a report relating to membership of the Licensing Committee.

3.2 Council and the Committee has previously approved delegation of functions to Sub-Committees in order to discharge the Council's varied responsibilities as a licensing authority and it is proposed that the current structure of Licensing Sub-Committees is retained.

**4. Current situation / proposal**

4.1 It is proposed that the Committee approve the formation of two panels sitting on a rota basis each consisting of seven Members of the Committee and chaired by the Chairperson and Vice Chairperson of the Licensing Committee where possible. In the event that the Chair or Vice Chair are not able to attend a sub committee meeting, a chair will be elected from those in attendance. These Sub-Committees will undertake all general licensing functions, including taxi licensing, with the exception of those falling within the purview of the Licensing Act 2003 .

4.2 Committee is asked to approve the formation of further Sub-Committees consisting of three Members of the Licensing Committee to determine applications under the Licensing Act 2003. Sub-Committees are to be chaired by the Chairperson or Vice Chairperson of the Licensing Committee where possible. In the event that the Chair or Vice Chair are not able to attend, a chair person will be elected.

## **5. Effect upon Policy Framework & Procedure Rules**

5.1 The report content has no direct effect upon the Policy Framework and Procedure Rules.

## **6. Equality Impact Assessment**

6.1 There are no equality implications arising from this report.

## **7. Financial Implications**

7.1 There are no financial implications to the proposals.

## **8. Recommendations**

8.1 The Committee is recommended to:

8.2 Approve the formation of two Licensing Sub-Committees each comprising seven Members sitting on a rota basis;

8.3 Receive nominations and appoint Members to Licensing Sub-Committees A and B respectively and that they should be chaired by the Chairperson and Vice Chairperson of the Licensing Committee where possible.

8.4 Approve the formation of a further Sub-Committee consisting of three Committee Members sitting on a rota basis and chaired by the Chairperson or Vice Chairperson of the Licensing Committee where possible.

P A Jolley  
Assistant Chief Executive Legal and Regulatory Services

Date: 23<sup>rd</sup> May 2011

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### **Background documents:**

Council Constitution  
Council Scheme of Delegation of Functions  
Licensing Act 2003 and statutory guidance  
Gambling Act 2005 and statutory guidance